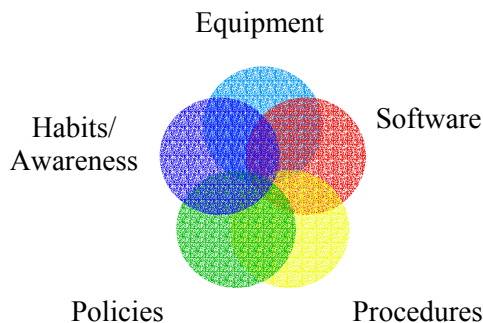


Security Awareness Training

Information Security is Systemic

Too often we view information security as a technology issue related to policy and procedures. However, we know that **people** present the greatest risk. Information Security is organic . . . a **process** that relies heavily on a team approach involving the managers and users of your Information System. By focusing on the **awareness** of our team members, your system security increases.



Information Security is Systemic

The Weakest Link

Even with the highest quality firewalls in place, the best policies and procedures, and the most detailed documentation; a user can still put sensitive information in an e-mail, or use “payroll” as the password for the payroll module. By presenting your policy in a manner that increases security awareness and motivates an atmosphere of cooperation towards your Acceptable Use Policy, you will reduce risk. Half the battle is helping your users recognize the important role they play in the security process.

Levels of Training

Beyond the free mailing lists we provide with our Controlled Response Intrusion Prevention System, we offer training to three primary levels of your team: **CxO Training, IT Staff Training, and User Awareness.**

Our most popular service is our **User Awareness Certification**, primarily because we customize it to your Information Security Policies, but also because it makes a great tool for orienting your new employees, acts as excellent due diligence for the regulators, and creates a team approach toward securing your network.

User Awareness Certification

infotex will review your Acceptable Use Policy and create training materials centered around this policy that will **make it fun** to learn how following good habits and disciplines can lower the risk present in your information system. The training will also include appropriate written materials and due diligence testing. We offer three methods of User Awareness Certification:

Seminar

Our trainers will deliver a two-hour presentation to your staff. Your users can see first hand that Information Security policies and procedures are a best practice preached by an independent, third party. This helps overcome resistance to the inconveniences of Information Security, as well as any incorrect assumptions on the part of your users about the Information Security process.

Webinar

Attendees of the Webinar connect into a “teleconference room” where they will be guided through the presentation in real time by our professional trainer, who will encourage interaction. As with all our training, there will be due diligence tests after the webinar which we will certify for your personnel files!

On-Demand User Awareness Certification

This is our most popular method because your users can conveniently log onto this system from anywhere at anytime to complete a two hour training module that also handles the due diligence testing and certification.

Each user authenticates to a customized website with your corporate identity.

The interactive website mixes questions from due diligence quizzes within the actual training materials. A short examination follows the training session, where the results are submitted to us for confirmation. The results are then forwarded to you in a report that can be filed in the employee’s personnel file.

Topics Covered:

All three training methods will cover topics in your user-level information security policies plus the following:

- Definitions
- Password construction
- Internet usage
- E-mail do’s and don’ts
- Social engineering
- Viruses, worms, and trojans
- Software licensing
- Identity theft
- Physical security

Methods Used:

We make it fun! We use trivia contests, movies, exercises, real life stories, and humor to ensure your users pay close attention!